Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

Ministry of Public Works and Transport
Department of Waterways

No. 26099/DOW
Vientiane Capital, Date: 21 ตุ 2026

Lao PDR Southeast Asia Disaster Risk Management Project II (SEADRM II)
(Project No: P510690; IDA-8027-LA)
Component 1: Integrated Urban Flood Risk Management

REQUEST FOR EXPRESSIONS OF INTEREST
(INDIVIDUAL CONSULTANT)
For
Junior Procurement Consultant (Full Time)
For Procurement Support to Component 1, SEADRM-II Project
Reference No. DOW-CS-07

1. BACKGROUND: The Government of the Lao PDR has received financing from the International Development Association (IDA) of the World Bank for the Southeast Asia Disaster Risk Management Project II (SEA DRM-II). Building on the achievements of the first phase, SEA DRM-II aims to further strengthen the Lao PDR's resilience to climate-related hazards. The project's objective is to improve the country's capacity to manage flood risks in target areas and enhance the efficiency of disaster risk financing and meteorological services. A total project cost of approximately US$60 million, of which US$46 million is specifically allocated to Component 1.

Component 1: Integrated Urban Flood Risk Management (US$46.0 million): Implemented by the Department of Waterways (DOW), MPWT, this component finances structural and non-structural investments to strengthen flood protection and reduce the exposure of communities, assets and livelihoods to fluvial and pluvial flooding in key urban areas in Laos, and comprises three sub-components: SC1.1 riverbank protection and flood risk management (US$40.0 million); SC1.2 strengthening urban resilience (US$4.0 million); and SC1.3 project management (US$2.0 million).

To effectively manage the high volume of procurement activities throughout the project's five-year implementation period, DOW is seeking a full-time Junior Procurement Consultant to support day-to-day procurement operations under the technical guidance of the Senior Procurement Consultant.

2. OBJECTIVE OF THE ASSIGNMENT: This assignment is to work closely with the Senior Procurement Consultant to assist the Project Procurement Committee and Component Management Unit 1 (CMU1), DOW-MPWT, to successfully manage the high volume of procurement activities and to successfully implement all procurement activities of Component 1, SEADRM-II.

3. DURATION OF THE ASSIGNMENT AND TIME FRAME: The assignment will require a Full-time contract for 24 months, with possibility of renewal based on satisfactory performance review and Project requirements. The assignment is expected to start from January 2027 to December 2028. The Consultant will be based in DOW's project office in Vientiane Capital, Lao PDR.

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4. BRIEF DESCRIPTION AND TASKS TO BE PERFORMED BY CONSULTANT:

- Assist to prepare Procurement documentation, including supporting the preparation of bidding documents, RFBs, RFQs, TORs and technical specifications aligned with World Bank Standard Procurement Documents, and organizing bid opening sessions; and entering and updating procurement plan in STEP.
- Coordination and communication, including maintaining a database of Expressions of Interest and firm profiles, and liaising with suppliers and internal stakeholders;
- Compliance and procedures, ensuring procurement activities follow established procedures and monitoring procurement milestones; and
- Contract monitoring, including maintaining operational excellence in STEP, systematizing record keeping and archiving, and tracking contract implementation, delivery timelines and invoice processing.

5. EXPERIENCE AND QUALIFICATIONS: The Junior Procurement Consultant should have, at minimum criteria:

- At least a Bachelor's degree in business, procurement, public administration, supply chain management, engineering or a related field;
- At least 3 years of experience in public procurement or supply chain management, ideally with exposure to international procurement standards (e.g. World Bank, ADB, JICA, UN, KFW), and Lao PDR Public Procurement Law;
- Experience supporting procurement processes, procurement data analysis and report preparation; Strong analytical, drafting, facilitation and training skills; and
- Proficiency in English – speaking and writing in both English and Lao languages.

6. THE DETAILED SERVICES AND QUALIFICATION REQUIREMENTS is provided in Terms of Reference (TOR) that can be obtained from the point of contact below, and can be downloaded on www.mpwt.gov.la

A National Consultant will be selected in accordance with the procedures of Individual Consultants (IC) method set out in the World Bank's Procurement Regulations for Investment Project Financing Borrowers dated February 2025.

Interested Consultants may obtain further information at the address below during office hours; from 8:30 AM - 16:30 PM, on working days.

7. EXPRESSIONS OF INTEREST MUST BE DELIVERED:

No later than **4:00 PM** on **November 5, 2026** on the address below (in person, or by fax, or by e-mail).

Ministry of Public Works and Transport (MPWT), Department of Waterways (DOW),

Project Manager, Tel: +856-21-452423 ; moukmany.not@gmail.com, cc: marypdmv@gmail.com;

Attention: Ms. Moukmany Vannasy, Project Manager, Department of Waterways.

Director General
Department of Waterways

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